

OFFICE OF THE COMMISSIONER OF CUSTOMS (GENERAL)
JAWAHARLAL NEHRU CUSTOM HOUSE, NHAVA SHEVA
TAL:- URAN, DIST:- RAIGAD, MAHARASHTRA:- 400 707.

F. No. S/05-Gen-78/2018-19 P&E JNCH

Date: 06.08.2019

NOTICE INVITING E-TENDER

Tender ID-2019_DREV_492634_1
Tender Notice No. 24/2019

NOTICE INVITING E- TENDER FOR HIRING OF 03 BUSES FOR ONE YEAR IN THE OFFICE OF THE COMMISSIONER OF CUSTOMS(G), JNCH,NHAVA SHEVA

On behalf of President of India, the Commissioner of Customs (G), JNCH, Nhava Sheva invites E-procurement tender under two bids system (Technical bid and Financial bid) for hiring of 03 buses along with drivers and helpers on monthly hire basis for period of one year from the commencement of contract. The details of same can be downloaded from the CPP portal ([URL: http://eprocure.gov.in](http://eprocure.gov.in)).

Period of Hiring : One year (effective from awarding of the contract)

Earnest Money Deposit: Rs 35,000/- (Total for 03 buses)

Tender Cost: Nil

Critical Date Sheet:

Date of publishing the tender on CPP portal	06.08.2019 (16.00 Hrs)
Bid/Tender document download start date	06.08.2019 (16.20 Hrs)
Last date of submission of bid/tender	29.08.2019 (11.00 Hrs)
Date of opening of technical bid/tender	30.08.2019 (11.30 Hrs)
Date of opening of Financial bid/tender	03.09.2019 (11.30 Hrs)

Note: (i) All details regarding the subject tender are available on our websites www.jawaharcustoms.gov.in, www.cbec.gov.in and www.eprocure.gov.in . Any change/ modification in the tender enquiry will be intimated through above websites only. Bidders are therefore, requested to visit above mentioned websites regularly to keep themselves updated.

(ii) Manual bids will not be accepted.

(iii) For submission of E-bids, bidders are requested to register themselves with eprocure.gov.in website along with class III or class II digital signatures certificates issued by any certifying authority recognized by CCA India (e.g. Sify/TCS/nCode/eMudhra etc).

(iv) Cost of Earnest Money deposit of Rs. 35,000/- only of Nationalized bank in the form of demand draft/pay order drawn in favor of "RBI A/c Commissioner of Customs(G), JNCH, Nhava Sheva" before end date of bid submission, failing which offer will be liable for rejection. Bidders, however have to attach scanned copies of earnest money documents along with their E-tender. EMD of successful bidder will be converted into security deposit. However EMD of unsuccessful bidders will be returned as early as possible.

The interested vendors who comply with the terms and conditions of this tender notice may submit their bids under two bids system for the subject service on CPP portal (www.eprocure.gov.in), which will be e-processed by the department. The schedule of the subject E-tender is mentioned above.

The Commissioner of Customs (G), JNCH, reserves the right to accept or reject any or all tenders without assigning any reasons thereof. In case of any dispute of any kind and in any respect whatsoever, the decision of Commissioner of Customs (G), Nhava Sheva shall be final and binding.

-SD/-

(T. R. Dash)

Asstt. Commissioner of Customs
P&E Section, JNCH

Copy To:

1. Notice Board.
2. DC/EDI, JNCH: for uploading on JNCH, CBEC websites
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OFFICE OF THE COMMISSIONER OF CUSTOMS (GENERAL)
JAWAHARLAL NEHRU CUSTOM HOUSE, NHAVA SHEVA
TAL:- URAN, DIST:- RAIGAD, MAHARASHTRA:- 400 707.

F. No. S/05-Gen-78/2018-19 P&E JNCH

Date: .08.2019

E-TENDER NOTICE

The Commissioner of Customs (G), Jawaharlal Nehru Customs House, Nhava Sheva, Maharashtra- 400707, for and on behalf of the President of India invites e-tender under two bid system for hiring three (03) buses along with drivers and helpers for transportation of staff to and fro between 03 destined points in Borivali/Dadar/Kalyan and Jawaharlal Nehru Customs House, Nhava Sheva. Following are the details of route map with the seating capacity for the buses required:

Sr No.	Route	No of Buses (seating capacity)
1	Kalyan via Kalamboli, Panvel to JNCH	One bus (27 Seater)
2	Borivali via Goregaon Link Road / Powai / Mankhurd / Vashi to JNCH	One bus (28 seater)
3	Dadar Via Lloyd Estate, Wadala, Matunga, Antop Hill, Chembur, Vashi to JNCH	One bus (31 seater)

Eligibility Criteria:-

- 1) The bus service provider should be having adequate experience minimum of five (05) years in the field. He should also have a minimum turnover of **Rs. 50 Lakhs** per annum in the past three years. He should submit the copy of Profit & loss a/c, Balance-sheet, GST/Service Tax return and Income tax return for last three years duly attested by Chartered Accountant.
- 2) He should be registered service provider having a shop and Establishment license, service tax registration and PAN.
- 3) The quotation shall be accompanied by EMD of Rs 35,000/- only in the form of Demand draft / Pay order (only of Nationalized Bank) drawn in favour of “ RBI A/c Commissioner of Customs (General) JNCH”. Quotation without EMD will not be considered. Co-operative bank’s Cheque/Demand draft/Pay order will not be accepted.
- 4) The successful bidder shall have to keep performance security deposit of 5% of annual contract value in the form of DD/ Bank guarantee of nationalized bank, which should be valid for two years. The EMD submitted with the application shall become the part of security deposit. EMD of unsuccessful bidders shall be returned as early as possible.

Tender Process and submission of Tender Documents:

- a) **E-tendering process:** The tender is invited in two covers i. e. 1) Technical/qualifying bid and 2) Financial bid. The E-tender form for technical and financial bid as prescribed in the tender details and item rate BOQ (xls) respectively, duly completed in all respected shall be submitted online on www.eprocure.gov.in in two separate files addressed to the Deputy Commissioner of Customs, Personal and Establishment, JNCH, Nhava Sheva. Tal-Uran, District- Raigad, Maharashtra-400707. The technical/qualifying bid shall be opened by the e-tender committee on schedule date. The format of the technical bid and financial bid is enclosed as Annexure – A and Annexure – B respectively.
- b) The offers/bids received incomplete and/or filed after the due date shall be summarily rejected.
- c) **Earnest Money Deposit:** Earnest Money Deposit (EMD) in the form of Demand draft/ pay order of requisite amount of a nationalized bank only in favour of “ RBI A/c Commissioner of

Customs (G), JNCH, Nhava sheva” in original should reach this office along with bid documents in sealed envelope prior to the end of the submission of the tender.

- d) **Submission of bids** : Bidders should submit the technical as well as financial bids through e-tendering portal only. Scanned copies of all relevant documents should be attached with the bid. Bids submitted by the courier/post/in person shall not be accepted in this tender.
- e) The interested bidders may submit all relevant documents duly signed and stamped, in a sealed cover super scribed on the envelope “Tender for hiring of Buses” addressed to the Deputy Commissioner of Customs, Personnel and Establishment, JNCH, Nhava Sheva. Tal-Uran. District- Raigad, Maharashtra- 400707 prior to the end date of submission of the E-tender. The parties who wish to be present at the time of opening of the tender may represent themselves or authorize their representatives with an authority letter.
- f) The technical bids will be evaluated by the tender committee. The financial bids of only those bidders shall be opened whose Technical bids are qualified.
- g) The department reserves the right to accept or reject any or all tenders without assigning any reason. In case of any dispute of any kind and in respect of whatsoever, the decision of the Commissioner of Customs (G), Jawaharlal Nehru Customs House, Nhava Sheva, Maharashtra- 400707 will be final and binding.

Terms and Conditions:-

- a) The service provider should give an undertaking that he or his firm has not been black listed by any Organization/Government department as on the date of submission of the bid.
- b) The vehicles on offer should be new or in no case more than three years old, however, condition of old vehicle should be good. The Bidder should have the ownership of the vehicles provided.
- c) The bidders should provide their service tax registration certificate number/ receipts for payments of service tax for last two years, PAN card, shop and establishment license. The prices quoted shall be valid for the contract period without escalation.
- d) The service provider should fulfill all the mandatory qualifying criteria as per Annexure-A.
- e) The service provider should furnish the details of the vehicles viz i) Year of manufacture, ii) registration number of the vehicles, as per Annexure – A.
- f) The charges payable shall be all inclusive i.e. salary of drivers and helpers, fuel, maintenance, cleanliness, repairs, insurance etc and any other incidental expenses. GST at prevailing rates shall be payable extra. Tax as per the applicable rates shall also be deducted from the payment.
- g) On acceptance of quotation, the copy of the registration certificate of the vehicle and the particulars of drivers and helpers shall be submitted to the department.
- h) The contractor shall not employ any person who has not completed eighteen (18) years of age. The contractor shall comply with all the Laws/act/rules like Minimum wages, Provident Funds, ESI, Bonus, Gratuity, Contract Labour act and other Labour laws/act/rules in force from time to time. In case of violation of any statutory provisions under any stated law or any other law applicable to the contractor, there will not be any liability on the department.
- i) The driver should have valid driving license without any adverse records and with clear antecedents. Driver should be conversant with the routes in and around Mumbai as well as of JNCH.
- j) Driver should be readily available during working hours and should be provided with Cell phone.
- k) In case of break down, alternate arrangement has to be provided by the operator immediately.
- l) After providing satisfactory service for complete month, the service provider shall submit the bill. The payment will be released within a period of 30-60 days from the date of submission of bill.
- m) Interested parties should submit details of Govt, semi-govt and other organizations to which they have extended similar services in the recent past as well as present.

- n) The vehicles should be clean and tidy. The interior and exterior of the vehicles should be well maintained and should be cleaned properly and daily basis. In case the condition of the bus is found unsatisfactory after deployment, they shall be replaced immediately.
- o) One month prior notice should be given by the service provider for termination of contract. Discontinuation of service without notice by the service provider will result in forfeiture of security deposit and non-payment of dues
- p) This office reserves the rights to terminate the contract as well as any particular route, if the necessity arises, without giving any notice/reasons.
- q) This department shall not be responsible for any challan, loss, damage due to any accident of the vehicle or to any other vehicle or for the injury to the driver, helper or to any third party. The loss or damage or legal expenses on this account shall be borne by the service provider/contractor.
- r) Work discipline should be maintained by staff of the service provider.
- s) Failure to provide buses under any circumstances shall result in a **penalty charge of Rs. 5000/- per day per bus** in addition to non-payment of that particular day(s) charges.
- t) On receipt of complaint from any of the passenger regarding misbehavior, discourtesy, unjustified wastage of time, unsatisfactory condition of the vehicle, and or repeated delay in reaching the reporting point , a penalty of Rs 1000/- shall be levied on the service provider for each such violation. Repeated complaints about drivers will result in the termination of the contract along with forfeiture of deposit.
- u) No garage facility will be provided by the department.
- v) The vehicles should conform to the pollution norms prescribed, if any, by the transport department of Govt of Maharashtra. Operation and functions of vehicles and drivers shall be governed by Motor vehicles Act/Motor vehicles rules and these shall be the responsibility of the contractor. The department will be under no legal obligation to provide employment to any of the personnel of the contractor after expiry of agreement period and the department recognizes no employer-employee relationship between the department and the personnel deployed by the contractor/agency.
- w) The department will have the sole discretion to extend the period of contract beyond one year or terminate the contract prematurely in case of unsatisfactory services.
- x) The contract will be awarded to the lowest bidder subject to the fulfillment of all the terms and condition given in this notice and physical inspection of the vehicle intended to be deployed.
- y) The buses shall leave from starting point at 7.30 AM and at 06.05PM from JNCH or as decided by the department. The said service is required for minimum 22 days in a month in addition to day(s) specified by the department.

The Commissioner of Customs (G), JNCH, Nhava Sheva reserves the right to accept or reject any or all tenders without assigning any reasons thereof. In case of any dispute of any kind and in any respect whatsoever, decision of the Commissioner of Customs (G), JNCH shall be final and binding.

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(T. R. Dash)

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ANNEXURE "A"

TECHNICAL BID

1. Name, address & telephone number of the Organization :
2. Name and address of the Proprietor / Partner / Director :

MANDATORY QUALIFYING CRITERIA FOR TECHNICAL BID:

1. We own the vehicle : YES/NO
2. The vehicle is registered as commercial vehicle : YES/NO
3. We have attached copy of RC book offered in this Tender : YES/NO
4. We have valid Service Tax registration/GST No. : YES/NO
5. We have attached copy of Service Tax registration certificate : YES/NO
6. We have valid PAN : YES/NO
7. We have attached copy of PAN (copy enclosed) : YES/NO
8. We have Shop & establishment Number : YES/NO
9. We have attached copy of shop & establishment no. : YES/NO
10. We have attached Annual turnover certificate of previous three financial year details (minimum turnover of **Rs. 50 Lakhs**) attested by Chartered Accountant : YES/NO
11. We have attached Audited profit & loss a/c statement for last three years: YES/NO
12. We have attached Audited balance-sheet for last three years : YES/NO
13. We have attached Income tax return for last three years : YES/NO
14. We have attached GST/Service Tax return for last three years : YES/NO

Vehicle Information

1	Total number of commercially registered vehicles owned	
2	Vehicle model	
3	Year of manufacture	

- (For qualification, reply to Points 1 to 14 should be in affirmative and their supporting documents to be uploaded along with tender application)

ADDITIONAL EVALUATION CRITERIA:

15. In 2017-18 whether provided vehicles on hire for over six months to Central Government / State Government / Public Sector Offices : YES/NO
16. If reply to (11) above is yes, then provide names of the offices :
17. Any employee of the O/o Commissioner of Customs (G) on your Board or shareholder in contractor's entity (If yes, please provide details) : YES/NO
18. Have your firm/company black listed at any time in past by any Organization? : YES/NO
19. Have your any director/partner/entrepreneur convicted under any law ? : YES/NO

I have read the terms and conditions of the Tender Notice along with its Annexures.

Signature
Name of the Authorised Signatory
Seal/Stamp

DECLARATION

(to be submitted with the Technical Bid)

I/We hereby certify that information furnished in Annexure - A is true and to the best of my/our knowledge. I/we understand that if any deviation is of and in above statement at nay state, I/We shall be blacklisted and will not have any dealing with department in future. I/We have read the terms and conditions of the Tender Notice along with its Annexures.

I hereby confirm that I am authorized to sign the Tender Document.

Signature

Name of the Authorised Signatory

Seal / Stamp

Date :

Place :

ANNEXURE "B"
FORMAT FOR FINANCIAL BID

1. Name of the Firm :
2. Tender ID No. :
3. Price Bid in Rupees (AS in the Table Below) :

Sr No.	Route	No of Buses (seating capacity)	Rate per month per bus
1	Kalyan via Kalamboli, Panvel to JNCH	One bus (27 Seater)	
2	Borivali via Goregaon Link Road / Powai / Mankhurd / Vashi to JNCH	One bus (28 seater)	
3	Dadar Via Lloyd Estate, Wadala, Matunga, Antop Hill, Chembur, Vashi to JNCH	One bus (31 seater)	

Signature
Name of the Authorised Signatory
Seal / Stamp

Date :
Place :



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